

# Revue Française d'HistoTechnologie / *The French Journal of HistoTechnology*

## GUIDE FOR AUTHORS

### INTRODUCTION

*The French Journal of HistoTechnology* is affiliated with the French Histotechnology Association which aims at promote, through publications, information flows and communication in all areas of histological technology, a field that knows a renewal. *The French Journal of HistoTechnology* specializes in publishing peer-reviewed original research/technical papers, reviews, synthesis, editorials as well as Annual AFH Congress proceedings.

We encourage the entire French speaking community involved in the practice of histology, technicians, engineers, researchers, students, independent enthusiasts, to submit an article that must present or highlight histotechnological aspects, whatever the field of application, microorganisms, fungi, plants, insects, fish, animals, man, mummies, fossils, healthy or diseased tissues, cells, organoids culture...

The Journal welcomes papers dealing with methodological developments, the principle of new approaches, comparative studies or specific issues related to histological preparations. The technical work must be described as complete as possible and be original or useful to our readers. It is possible to submit an article from an already published study provided that, it develops and highlights the methodological aspects of the applied histological techniques, with appropriate illustrations.

*The French Journal of HistoTechnology* does not accept articles of commercial or advertising nature.

### Content Types

*The French Journal of HistoTechnology* will publish beside its editorial and annual congress proceedings, articles preferably written in French, containing **original research, technical reports, brief communications or short notes, reviews**. *The French Journal of HistoTechnology* will not accept papers with obvious commercial purpose.

Examples of each type of articles are available in the previous issues posted on the AFH website <https://www.afhisto.fr/les-revues>

### Article

There is no restriction in the length of an article. However it is recommended to provide a concise manuscript with appropriate number of artwork and tables.

Submitted articles must be approved by their authors and must not have been previously published. However, it is possible to submit an article that expands and highlights the histotechnical aspects usually poorly developed in published study.

### I. SUBMISSION

Submission, as well as all correspondence regarding to article submission, including notification of the Editor's decision and requests for revision, is sent by e-mail to the Editor in chief.

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## II. PREPARATION

Manuscripts should fill the editorial requirements as shown in the **word template** you can upload [here](#). Briefly it should be submitted as a Microsoft Word file and using "Times New Roman" font size 12. A complementary guide offering writing assistance is also available [here](#).

### ***Required title page information***

*The French Journal of HistoTechnology* publishes preferentially articles in French.

### **In any case, it is necessary to provide title, abstract and keywords in French AND English**

- **Title.** Concise and informative. Avoid abbreviations when possible.
- **Author names and affiliations.** Please clearly indicate the given name(s) and family name(s) of each author and check that all names are accurately spelled.
- **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. This responsibility includes answering any future queries about Methodology and Materials. Provide the full postal address, including the country name and e-mail address and ORCID number if exists.
- **Abstract.** A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions.
- **Keywords.** Immediately after the abstract, provide keywords sparing with abbreviations: only abbreviations firmly established in the field may be eligible. These keywords will be used for indexation purposes.

### ***Nomenclature, Units, Abbreviations, Figure and Table numbering***

Please follow the usual nomenclature applicable for styling nomenclature.

Units will be in general accordance with the International System (SI) as adopted by the 11th General Conference on Weights and Measures. The 7 basic units are : meter (m), kilogram (kg), second (s), ampere (A), kelvin (K), mole (mol) and candela (cd). Note that the abbreviations for a unit are never followed by a full stop, e.g. 10g/L, 5 pmol, 2mM. Do not use full stops in abbreviations with capital letters, e.g. DNA. For case abbreviations use full stops, e.g. i.v., s.c.

All other words to be abbreviated should be written in full when they first appear in the text and be followed by the abbreviation in parentheses like this : Association Française d'Histotechnologie (AFH).

Medicinal products must be mentioned according to their common name or chemical name. The commercial references of the reagents (reference and supplier) and material (model and manufacturer) used will be clearly mentioned, as well as the experimental conditions of the work described.

The Figures are numbered in Arabic numerals and in order of appearance in the text: (Figure 1). Tables are numbered in Roman numerals in order of appearance in the text: (Table I). The legends of the Figures and Tables are carried one after the other, at the end of the article.

### ***Template***

To ease compliance with the format respecting the style of *The French Journal of HistoTechnology*, we invite authors to use the word [template](#). Built on a classical research/technical paper with IMRD structure:

Introduction, Material and methods, Results, Discussion, Conclusion and Reference list, it can be modulated to adapt the text to the type of article (Review, short notes etc.)

## **Artwork**

Please provide Electronic artwork only.

## **Figures**

- Make sure you use uniform lettering and sizing of your original artwork.
- Preferred fonts: Arial (or Helvetica), Times New Roman (or Times), Symbol, Courier.
- Number the illustrations according to their sequence in the text.
- Use a logical naming convention for your artwork files.
- The images composing the figures must be provided in the original format (.tif or .jpeg) in a folder named "images". Avoid compressed files or other formats such as Powerpoint, paintbrush ...
- Usable color figures are welcome and will appear in color online without additional fees.

## **Tables**

Please submit tables as editable text and not as images. Tables can be placed either next to the relevant text in the article, or on separate page(s) at the end. Number tables consecutively in accordance with their appearance in the text and place any table notes below the table body. Be sparing in the use of tables and ensure that the data presented in them do not duplicate results described elsewhere in the article. Please avoid using vertical rules and shading in table cells.

- Artwork and the text must be submitted preferably as separate files, as doc attached by email and formulate as follows:
  - 1 file (Word, Preferred fonts: "Times New Roman, size 12"), with only the text and photo captions as well as a corresponding .pdf file showing the text with the place of the figures and tables. For Word submissions only, you may still provide figures and their captions, and tables within a single file but at the revision stage.
  - 1 file in TIFF format preferably (or JPEG) with a minimum resolution of 300 dpi for artwork alone, clearly identified and named in the text (Figure 1a, Figure 2...)

## **References**

### **Citation in text**

Within the text, the number of the reference cited is mentioned in brackets. The list of references, numbered in Arabic numerals, classified according to the order of appearance in the text are carried at the end of the article.

Please ensure that every reference cited in the text is also present in the reference list (and vice versa).

Unpublished results and personal communications are not recommended in the reference list or may be mentioned as such in the text. If these references are included in the reference list, they should follow the standard reference style of the journal and should include a substitution of the publication date with either

'Unpublished results' or 'Personal communication'. Citation of a reference as 'in press' implies that the item has been accepted for publication.

The name of the journal must correspond to the standard abbreviations defined by the ISSN International Centre, the BIOSIS database and CASSI. They are available for example in the list of indexed journals in PubMed ([NCBI-National Center for Biotechnology Information database](#)) All Bibliographic software (Endnote, Zotero, etc.) also contains these abbreviations.

### Reference links

Increased discoverability of research and high quality peer review are ensured by online links to the sources cited. In order to allow us to create links to abstracting and indexing services, such as Scopus, CrossRef and PubMed, please ensure that data provided in the references are correct. Please note that incorrect surnames, journal/book titles, publication year and pagination may prevent link creation. When copying references, please be careful as they may already contain errors. Use of the DOI is highly encouraged. A DOI is guaranteed never to change, so you can use it as a permanent link to any electronic article.

### Web references

As a minimum, the full URL should be given and the date when the reference was last accessed. Any further information, if known (DOI, author names, dates, reference to a source publication, etc.), should also be given. Web references can be listed separately (e.g., after the reference list) under a different heading if desired, or can be included in the reference list.

### Standard reference style of the journal

**Reference list** It should follow the following style:

#### Articles

1. KOLOPP M : Le sujet roux. Rev.fr.histotechnol., 2008, 21 (1), 29-38.

#### Books

1. TERNYNCK T. & AVRAMEAS S.- Techniques immunoenzymatiques. 2e éd. Inserm, Paris, 1987, 19-22.

#### Book chapter or proceedings

1. PATRICK D., MOGHTADER J., WANG H., DE HAAN K. & RIVENSON Y. Deep Learning-Enabled Virtual H&E and Fluoro-Jade B Tissue Staining for Neuronal Degeneration. In 40th annual symposium, Baltimore, MD, USA, 2021. <https://website0.s3.us-west-1.amazonaws.com/path2021.pdf>-<https://pictorlabs.ai/publications>

#### Website

1. I2SL - International Institute for Sustainable Laboratories : <https://smartlabs.i2sl.org/> (accessed 14 May 2022)

**Endnote style** as well as a ris. file are available [here](#).

### Peer Review

This journal operates a single anonymized review process. All contributions will be initially assessed by the editor for their suitability for the journal. Papers deemed suitable are then typically sent to a minimum of two independent expert reviewers to assess the scientific quality of the paper. The Editor is responsible for the final decision regarding acceptance or rejection of articles. The Editor's decision is final.

Editors are not involved in decisions about papers which they have written themselves. Any such submission is subject to all of the journal's usual procedures, with external peer review handled independently of the relevant editor.

## **AFTER ACCEPTANCE**

### **Proof correction**

Corresponding authors will receive a PDF file corresponding to the proof included in an e-mail. To ensure a fast publication process of the article, we kindly ask authors to provide us with their proof corrections usually within two days. This proof is used only for checking the typesetting, editing, completeness and correctness of the text, tables and figures. Significant changes to the article as accepted for publication will not be possible.

Each article will be published in the journal of the year and will be assigned a digital identifier (the Digital Object Identifier or DOI) that will allow permanent visibility of the article on the Internet. Each member of the association has access to the journal as soon as it is published in paper version and a one-year embargo is applied for the online distribution of articles on the association's website ([www.afhistro.fr](http://www.afhistro.fr)).

### **Offprints**

The corresponding author, at no cost, will be provided with a PDF file of the article via e-mail **for personal use only and he will respect a one-year embargo for its online diffusion**. He will also receive a paper version with a complete issue of the volume corresponding to its year of publication.

### **Open access**

Each member of the association has free access to the latest issue as soon as it is published in paper version.

A one-year embargo is applied for the online distribution of articles published in the latest issue. However it is possible to ask for PDF files for a personal use at a cost of 5€ by sending a request by email to the treasurer: [Nicolas Gadot](mailto:Nicolas.Gadot).

After one year embargo, all the articles are [available in open access](#) on the association's website ([www.afhistro.fr](http://www.afhistro.fr)).